

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 18th of November 2013 in the Catherine D. Milligan Community Room at Fairfield High School.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

PLEDGE OF ALLEGIANCE

Mr. Murray expressed the Board's sympathies to the Kauffman family on the loss of their daughter, Emmalee, a 4th grader at Fairfield North Elementary School. A moment of silence was observed.

PRESENTATIONS/RESOLUTIONS

A. Spotlight on Intermediate School – Mr. Madden, Mrs. Cline, Mrs. Muller and Intermediate School students presented an overview of the Pride Program.

COMMUNICATION – None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

13-99 LEAVE OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Kearns to approve the following:

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Certificated – Mr. Martin

1. Leave of Absence

- a. Amy Center, Intermediate, Math
(effective .75 on November 25, 2013, through December 20, 2013; for personal medical reasons)
- b. Peggy Smith, East, Physical Education
(effective January 6, 2014 through May 29, 2014; for childrearing purposes)

2. Employment

- a. **Extracurricular 2013-14**

Senior High

Kim Snider, Swim Coach, 50%

Michael Weiler, Football, Varsity Assistant, 50%

Middle

John Jacobs, Wrestling Assistant 7th/8th , 60%

Alicia Shotwell, Swim Coach 7th/8th

David Shotwell, Swim Coach 7th/8th (additional position due to increase in student participation)

Anjalisa Revel, Cheer Coach Basketball 7th/8th

Courtney Wiesman, Wrestling Assistant 7th/8th, 40%

North

Kim Northgard, Special Elementary Choral Group (additional position due to increase in student participation)

b. Home Instructors

Ashley Angel
Melissa Blower
Robbin Conroy
Joshua Erb
Stacy Fields
Kylie Frank
Deena Jacob
Mark Jones
Chris Kalejs
David Landeen
Lauren Phillips
Lee Rose
Lisa Schiering
David Slamer
Leslie Touassi
Tim Viox
Mary Vollner
Laura Willis

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2013-2014 school year.)

c. Substitute Teachers

Melinda Dickson
Steven Sander
Julie Statzer (sub nurse)
Jacquelyn Whitener

(All recommendations are for the 2013-14 school year at a rate of \$75 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Nuss

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

13-100 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Nuss to approve the following:

B. Personnel – Classified – Mr. Weiser

1. Resignations

- a. Margaret Colley, Intermediate, Food Service Assistant
(effective at the end of the day November 13, 2013; for personal reasons)
- b. Betty Neely, Sr. High, Custodian
(effective at the end of the day December 31, 2013; for retirement purposes)
- c. Robert Neely, Sr. High, Custodian
(effective at the end of the day December 31, 2013; for retirement purposes)
- d. Tammy Stein-Tolley, North, Educational Assistant
(effective at the end of the day February 28, 2013; for disability retirement purposes)

2. Leaves of Absence

- a. Patricia Rose-Pinson, Transportation, Educational Assistant
(effective November 12, 2013 through November 18, 2013; unpaid Workers Compensation)

3. Employment

- a. Lorraine Sexton, Central, Educational Assistant
(effective October 25, 2013; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Kearns

Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter
Nays: None
Motion Carried: 5-0

C. Items for Board Discussion

1. Bond issue – Mr. Otten and Mrs. Lane presented an update on the failed bond issue. Mr. Otten recommended that the Board place the issue on the May 2014 ballot before the District loses out on \$19 million from the state.

A discussion ensued among the board members regarding the need to place the issue back on the ballot in May 2014.

13-101 AMEND AGENDA TO ADD ITEM “E” UNDER OTHER ITEMS FOR BOARD ACTION

MOTION – Moved by Mr. Kearns to approve the following:

Amend the agenda to add item “E”, a resolution declaring the necessity of levying an additional tax in excess of the ten-mill limitation to pay for general permanent improvements, issuing bonds and levying a tax to pay debt service on such bonds, and submitting the question of such tax levies and bonds to the electors of the school district, and requesting the county auditor to certify matters in connection therewith.

SECOND – Seconded by Mr. Nuss

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter
Nays: None
Motion Carried: 5-0

2. Rumpke Waste and Recycling Services agreement – Mr. Weiser presented. An agreement with Rumpke beginning in January 2014 will save the District approximately \$11,732 over the life of the agreement.
3. Revision of job description for Supervisor of Building and Grounds. – Mr. Weiser requested a change to the “reports to” section of the job description.

13-102 APPROVAL OF THE ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING REGARDING TUITION REIMBURSEMENT BETWEEN FAIRFIELD CITY SCHOOL DISTRICT AND F.C.T.A./APPROVAL OF THE INCREASE TO THE HOURLY RATE FOR SUBSTITUTE FOOD SERVICE ASSISTANT AND SUBSTITUTE COOK EFFECTIVE JANUARY 1, 2014/APPROVAL OF A THREE (3) YEAR SERVICE AGREEMENT WITH RUMPKE WASTE AND RECYCLING SERVICES EFFECTIVE JANUARY 1, 2014/APPROVAL OF THE REVISED JOB DESCRIPTION FOR THE SUPERVISOR OF BUILDING AND GROUNDS POSITION

MOTION – Moved by Dr. Morris to approve the following:

D. Other Items for Board Action

1. Recommend approval of the addendum to the memorandum of understanding regarding tuition reimbursement between Fairfield City School District and F.C.T.A.
2. Recommend the approval to increase the hourly rate for substitute Food Service Assistant and substitute Cook to seven dollars and ninety-five (\$7.95) per hour effective January 1, 2014. (This is to comply with the Ohio minimum wage increase also effective January 1, 2014.)
3. Recommend the approval of a three (3) year service agreement with Rumpke Waste and Recycling Services effective January 1, 2014 through December 31, 2016 for waste and recycling services at all District locations. (This represents an approximate savings of \$11,732.04 over the course of the agreement.)
4. Recommend approval of the revised job description for the Supervisor of Building and Grounds position.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

13-103 APPROVAL OF THE RESOLUTION DECLARING THE NECESSITY OF LEVYING AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION TO PAY FOR GENERAL PERMANENT IMPROVEMENTS, ISSUING BONDS AND LEVYING A TAX TO PAY DEBT SERVICE ON SUCH BONDS, AND SUBMITTING THE QUESTION OF SUCH TAX LEVIES AND BONDS TO THE ELECTORS OF THE SCHOOL DISTRICT, AND REQUESTING THE COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION THEREWITH

MOTION – Moved by Dr. Morris to approve the following:

E. Recommend approval of the following resolution:

RESOLUTION DECLARING THE NECESSITY OF LEVYING AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION TO PAY FOR GENERAL PERMANENT IMPROVEMENTS, ISSUING BONDS AND LEVYING A TAX TO PAY DEBT SERVICE ON SUCH BONDS, AND SUBMITTING THE QUESTION OF SUCH TAX LEVIES AND BONDS TO THE ELECTORS OF THE SCHOOL DISTRICT, AND REQUESTING THE COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION THEREWITH

WHEREAS, this School District intends to participate in the Ohio School Facilities Commission's Classroom Facilities Assistance Program (the "Program"); and

WHEREAS, this Board of Education (hereinafter called "Board of Education") of the Fairfield City School District (the "School District") has qualified under Section 3318.034 (division of School District classroom needs into segments) to receive assistance from the State of Ohio, under Section 3318.01 to Section 3318.20, inclusive, of the Ohio Revised Code (the "Classroom Facilities Act") by virtue of the Program; and

WHEREAS, the Ohio School Facilities Commission (the "Commission") has determined the amount of the State's portion of the cost of such classroom facilities; and

WHEREAS, the provisions of said Program require, in order for the School District to be eligible for State assistance, that the School District's portion of the basic project cost for the segment ("Basic Project Cost") shall be an amount equal to the School District's required percentage of Basic Project Cost for the segment as determined pursuant to Section 3318.01 of the Ohio Revised Code (the "Required Percentage of Project Costs"); and

WHEREAS, the School District's Required Percentage of the Basic Project Costs stated in dollars is \$54,108,814; and

WHEREAS, it is estimated that total project costs for the segment (State and Local share) will be \$73,120,019 and it will be necessary for this Board of Education to issue approximately \$61,358,814 of bonds (the "Bonds"), which is an amount not less than the share of the School District's portion of Basic Project Costs for the segment (\$54,108,814), and the cost of site acquisition and other improvements to school facilities comprised of locally funded initiatives for the project (\$7,250,000); and

WHEREAS, this board of education hereby determines that the amount of taxes that can be raised within the ten-mill limitation imposed by Section 2 of Article XII of the Constitution of and laws of the State of Ohio (the "ten-mill limitation") will be insufficient to provide an adequate amount for the present and future requirements of this school district; and

WHEREAS, pursuant to Section 5705.218 of the Ohio Revised Code (the "Act"), this board of education hereby declares:

(a) that it is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing funds for the acquisition, construction, enlargement, renovation, and financing of permanent improvements (the "Permanent Improvement Levy"), at the rate not exceeding five-tenths (0.50) mills for each one dollar (\$1.00) of evaluation, which amounts to five cents (\$0.05) for each one hundred dollars (\$100.00) of valuation for a continuing period of time, beginning tax year 2014, collection year 2015, and to submit the question of the Permanent Improvement Levy to the electors of this school district; and

(b) the necessity of issuing bonds of this board of education in the amount of \$61,358,814 (the "Bonds") for the purpose described herein, and levying an annual direct tax on all of the taxable property in this school district outside of the ten-mill limitation to pay the interest on and to retire the Bonds and any anticipatory securities (the "Bond Issue Levy"), and to submit

the question of issuing the Bonds and levying the Bond Issue Levy to the electors of this school district;

all at the election to be held on May 6, 2014 as a single ballot question pursuant to the authority of the Act; and

WHEREAS, in compliance with the Act, this board of education desires to adopt a resolution declaring the necessity of the Permanent Improvement Levy, the issuance of the Bonds, the Bond Issue Levy, and such election;

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District (hereinafter called the "Board of Education"), County of Butler, Ohio, at least two-thirds of all its members concurring:

SECTION 1. That it is necessary that an additional tax be levied in excess of the ten-mill limitation for the purpose of providing funds for the acquisition, construction, enlargement, renovation, and financing of permanent improvements, being the Permanent Improvement Levy described in the Preamble hereto, at a rate not exceeding five-tenths (0.50) mills for each one dollar (\$1.00) of valuation, which amounts to five cents (\$0.05) for each one hundred dollars (\$100.00) of valuation, for a continuing period of time. If approved by the electors, the Permanent Improvement Levy shall first be placed upon the 2014 tax list and duplicate, for first collection in calendar year 2015.

SECTION 2. That it is necessary to issue bonds of this Board of Education, being the Bonds described in the Preamble hereto, in the principal amount of \$61,358,814 for the purpose of paying the local share of school construction under the State of Ohio Classroom Facilities Assistance Program and other improvements, renovations and additions to school facilities, site acquisition and providing equipment, furnishings and site improvements therefor. The Bonds shall be dated approximately September 1, 2014, shall bear interest at the rate now estimated at four percent (4.00%) per annum, and shall mature in substantially equal annual or semiannual installments over a period not exceeding thirty-eight (38) years after their issuance. It is anticipated that notes in anticipation of the Bonds may be issued and dated approximately June 1, 2014.

SECTION 3. That it is necessary that there shall be annually levied on all of the taxable property in this school district, a direct tax outside the ten-mill limitation, being the Bond Issue Levy described in the Preamble hereto, to pay the interest on and to retire the Bonds and any anticipatory securities. If approved by the electors, the Bond Issue Levy shall be first levied in 2014, and first due in calendar year 2015.

SECTION 4. That the question of levying the Permanent Improvement Levy, issuing the Bonds and levying the Bond Issue Levy shall be submitted to the electors of this school district as a single ballot question at the election to be held on the May 6, 2014, pursuant to the Act.

SECTION 5. That the county auditor is hereby requested (i) pursuant to Section 5705.03 of the Ohio Revised Code, to certify to this Board of Education the total current tax valuation of this school district and the dollar amount of revenue that would be generated by the number of

mills specified for the Permanent Improvement Levy in Section 1 hereof, and (ii) pursuant to division (A) of the Act, promptly estimate and certify to the Board of Education the average annual property tax rate required throughout the stated maturity of the Bonds to pay debt charges on the Bonds, in the same manner as under division (C) of Section 133.18 of the Ohio Revised Code. The Treasurer of this Board of Education be and is hereby directed to certify a copy of this resolution to the county auditor at the earliest possible time so that such county auditor may certify such matters in accordance with such requests.

SECTION 6. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 7. That this resolution shall take effect immediately upon its adoption.

SECOND - Seconded by Mr. Nuss

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

13-104 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR OCTOBER 2013/APPROVAL OF DISPOSALS/APPROVAL OF 2013-2014 AMENDED APPROPRIATIONS RESOLUTION/APPROVAL OF DONATIONS/APPROVAL OF PAYMENT-IN-LIEU OF TRANSPORTATION/APPROVAL TO AMEND 403(B) PLAN DOCUMENT TO PERMIT LOANS OF UP TO \$10,000/RECOMMEND APPROVAL OF AN AMENDMENT TO THE COMMUNITY REINVESTMENT AGREEMENT WITH TAKUMI STAMPING, INC., AND THE CITY OF FAIRFIELD

MOTION – Moved by Mr. Nuss to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

October 10, 2013 – Work Session

October 24, 2013 – Regular Meeting

B. Recommend approval of the financial reports for the month of October 2013.

C. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
18880	Overhead projector	Central Elementary
1769037	Projector	Central Elementary
12203	Printer	East Elementary

16615	Computer	East Elementary
9126	Computer	Intermediate School
12030	Computer	Intermediate School
15676	Printer	Intermediate School
17199	Computer	Intermediate School
17788	Computer	Intermediate School
18021	Computer	Intermediate School
18062	Computer	Intermediate School
18063	Computer	Intermediate School
18068	Computer	Intermediate School
18069	Computer	Intermediate School
18473	Computer	Intermediate School
18474	Computer	Intermediate School
19868	Computer	Intermediate School
22170	Computer	Intermediate School
27CZ821	Computer	Intermediate School
18556	Computer	North Elementary
19123	Computer	North Elementary
17624	Computer	Special Services
18069	Computer	Special Services
20334	Projector	Special Services
21270	Computer	Special Services
21271	Computer	Special Services
21810	Computer	Special Services
21811	Computer	Special Services
21814	Computer	Special Services

D. Recommend approval of the 2013-2014 Amended Appropriations Resolution.

E. Recommend approval of the following donation:

1. A donation of \$200 from Joyce Vidic to Fairfield East Elementary School for classroom supplies.

Total donations for 2013: \$77,854.25

F. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration

4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Name</u>	<u>Schools Selected & Grades</u>	<u>Parents/Guardians</u>
Jose Jareo	Central Montessori Academy, 4	Beth Jareo

- G. Recommend that the Board of Education amend 403(b) plan document to permit loans of up to \$10,000

WHEREAS, Fairfield City School District has established a retirement plan (the "Plan") under Section 403(b) of the Internal Revenue Code of 1986, as amended (the "Code");

WHEREAS, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Fairfield City School District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, effective December 31, 2008, Fairfield City School District adopted the Fairfield City School District 403(b) Plan; and

WHEREAS, Fairfield City School District desires to amend the Plan to enable participants to take loans of up to \$10,000, as permitted under Section 72(p) of the Code and to the extent permitted by products of investment providers under the Plan;

BE IT RESOLVED THAT: Effective January 1, 2012, the Board of Fairfield City School District (the "Board") authorizes Fairfield City School District to allow Plan participant to take a loan of up to \$10,000 from the participant account under the Plan in accordance with the Code, the regulations thereunder, and the products of investment providers under the Plan.

BE IT FURTHER RESOLVED THAT: The Plan document be amended and restated to reflect this loan feature as provided in Exhibit A.

- H. Recommend approval of an amendment to the Community Reinvestment Agreement with Takumi Stamping, Inc., and the city of Fairfield, Ohio contingent upon approval by Fairfield City Council on December 2, 2013, and waiving in this matter only the requirements for notice to the Board under Ohio Revised Code Section 3735.671 and/or Section 5709.83.

(Takumi Stamping has requested a 5 year, 75% tax abatement in order to expand their current building on Seward Road by 46,000 square feet. The project includes an investment of \$1.5 million in construction and \$2.1 million in machinery and equipment. They expect to hire an additional 20 positions. This amendment would expire at the same time as the original agreement, tax year 2019.)

SECOND - Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

A. Butler Tech – Dan Murray - none

B. Fairfield Planning Commission – Mark Morris - none

ANNOUNCEMENTS

November 27, 2013 – Conference Exchange Day – No School

November 28-29, 2013 – Thanksgiving Break – No School

December 13, 2013 – Senior Citizens Luncheon, 11:15 AM-12:45 PM, Middle School

December 19, 2013 - Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mrs. Shorter – asked the community to pray for the Kauffman family.

Mr. Murray – wished everyone a safe Thanksgiving.

13-105 EXECUTIVE SESSION

MOTION – Moved by Mr. Kearns to recess to Executive Session at 7:45 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of
public employees 121.22 (G) (1)

Security Arrangements 121.22 (G) (6)

SECOND – Seconded by Mr. Nuss

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

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Nays: None
Motion Carried: 5-0

The Board resumed the meeting at 8:01 pm.

13-106 ADJOURNMENT

MOTION – Moved by Dr. Morris to adjourn the meeting.

SECOND – Seconded by Mr. Kearns

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter
Nays: None
Motion Carried: 5-0

The meeting was adjourned at 8:03 pm.

President

Attest: _____
Treasurer